

**Application Form: London Housing Panel Chair**

*PLEASE READ THE APPLICATION PACK IN FULL BEFORE COMPLETING THIS FORM*

*Your completed application form should be no longer than six pages.*

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| 1. Personal Details |

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| Title: |       | Last Name: |       |
| **First Names:** |       |
| **Previous Name(s) (if any)** |       |

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| --- | --- |
| Address |       |
| Postcode |       |

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| **Home Telephone Number** |       |
| **Mobile Number** |       |
| **Email Address** |       |

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| What is your current main role or employment? (organisation, role title) |  |
| How long have you held this position? |  |
| What are your primary responsibilities? |  |

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| Please summarise your case for being Chair of the London Housing Panel (max 100 words) |

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| What has been your involvement with London housing issues? |

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| How do you a) promote equality, diversity and inclusion, and b) involve people with direct experience of the issues you work on? Please give a short, practical example of each. |

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| What is your experience of promoting and encouraging collaboration outside of a single organisation?  |

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| Please tell us about your skills and experience chairing formal meetings.  |

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| Please tell us about your skills and experience working with a broad range of stakeholders.  |

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| What experience do you have with seeking to influence policy-makers? |

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| What experience do you have with representing your own and other organisations in public forums? |

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| Social media details |

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| What is your Twitter @ address and/or Facebook page (if applicable) |  |
| Do you have a personal or professional website? |  |

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| Is there any other relevant information you would like to tell us about your application?  |

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| Reference |

Please provide us with the name of someone we can approach for a reference.

**Reference**

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| **Name** |       |
| **Organisation** |  |
| Address |       |
| Postcode |       |

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| **Telephone** |       |
| **Position held** |       |

**The Panel Chair should:**

* Chair Panel meetings in an impartial way, enabling Panel Members to fulfil their duties;
* Attend and actively participate in quarterly Homes for Londoners meetings, representing the views of the Panel. The Chair may be accompanied by other Panel Members as appropriate;
* Represent the Panel in other areas if necessary, to be agreed with the GLA and Trust for London;
* Liaise with Trust for London staff around management of the Panel and transparency of the Panel to the public (e.g. posting of papers to the website);
* Assist with communication about the Panel, e.g. to policy stakeholders and in the media;
* Promote collaboration across the Panel and beyond;
* Promote the voices and expertise of people with direct experience of the issues;
* Always act in a professional, respectful and inclusive way and for the best interests of the Panel and London as a whole;
* Avoid or declare any potential conflicts of interest;
* Uphold and reinforce the Panel terms of reference and code of conduct, which the members will decide at the first Panel meeting.

**PLEASE RETURN THIS COMPLETED FORM NO LATER THAN**

**Tuesday 7 May 2019 10am to:** **housing@trustforlondon.org.uk**

More information about Trust for London’s work can be found on our website – [www.trustforlondon.org.uk/](http://www.trustforlondon.org.uk/)